

# WADSWORTH CITY SCHOOL DISTRICT BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING

MONDAY, MARCH 7, 2016, 7:00 P.M.

JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

## AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Motion for Approval and Signing of Minutes**
- V. Student/Staff Recognition**

- A. March Students of the Month

<u>Student</u>	<u>Grade</u>	<u>School</u>
Hannah Hoffman	04	Franklin Elementary School
Jackson Brooks	04	Isham Elementary School
Dean Reddish	04	Lincoln Elementary School
Jennifer Moore	04	Overlook Elementary School
Elizabeth Edwards	04	Valley View Elementary School
Gatlin Miller	06	Central Intermediate School
Stanley Bingham	08	Wadsworth Middle School
Hannah Park	12	WHS Career-Technical
Brendon Jones	11	WHS Career-Technical
Julia Drury	12	Wadsworth High School
Daniel Sisler	12	Wadsworth High School

- VI. Administrative Discussion Items, Presentations, and Updates**

- A. Presentation: Second Part of the State Report Card (Dr. Michele Evans)
- B. Delayed Start Time Committee Recommendation to the Board of Education

- VII. Administrative Items**

- A. PERSONNEL CONSENT ITEMS

- 1. Resignations

- a) Pepper Bates, retirement, eff. 7/1/2016

2. Employments
  - a) Roger Wright, Director of Four Cities Compact 16-18
  - b) Justin Todd, Teacher
  - c) Peggy Tanner, Aide, effective 2/16/2016
  - d) Tammara Fisher, Special Education Aide, effective 2/29/2016
  - e) Tamara Baker, Cafeteria Helper, effective 3/7/2016
  - f) Substitute Teachers, per attached list
  - g) Volunteers, per attached list
  - h) OHSAA-Sponsored Athletic Event Workers, per attached list
3. Recommendation to approve a Job Share Teaching Partnership for the 2016-2017 school year, in accordance with WEA 14.01, for Sarah Niemczura and Candace Whitney
4. Recommendation to implement a partial reduction in staff for Mrs. Mei-Lin Wang, effective August 15, 2016

B. PERSONNEL ITEM

1. Recommendation to approve the supplemental contracts, per the attached list

C. ACTION CONSENT ITEMS

1. Recommendation to approve the Time Warner Cable Producing Program License Agreement Amendment
2. Recommendation to approve a Leap Program Day Treatment-Purchase Service Agreement with KRG Education Services, Inc. for the 2015-2016 school year
3. Recommendation to approve a Contract for Handicapped Pupils with Rittman Exempted Village School District for the 2015-2016 school year
4. Recommendation to approve an overnight Winter Guard (Flag Corps) Team trip to Dayton on February 20, 2016
5. Recommendation to approve a modification to the middle school and high school instructional hours for the 2016-2017 school year to allow for teacher collaboration time
6. Recommendation to approve a second reading and adoption of Board of Education Policy 2416, Student Privacy and Parental Access to Information
7. Recommendation to approve a first reading of the following Board of Education Policies:
  - a) 1130, Conflict of Interest (revised)
  - b) 2460.03, Independent Educational Evaluations (new)
  - c) 3113, Conflict of Interest (revised)
  - d) 4113, Conflict of Interest (revised)
  - e) 5112, Entrance Requirements (revised)
  - f) 5200, Attendance (revised)
  - g) 5223, Released Time for Religious Instruction (new)
  - h) 5320, Immunization (revised)

- i) 6110, Grant Funds (Uniform Grant Guidance) (revised)
- j) 6111, Internal Controls (new)
- k) 6112, Cash Management of Grants (new)
- l) 6114, Cost Principles-Spending Federal Funds (new)
- m) 6116, Time & Effort Reporting (new)
- n) 6325, Procurement-Federal Grants/Funds (new)
- o) 6550, Travel Payment & Reimbursement (revised)
- p) 7300, Disposition of Real Property/Personal Property (revised)
- q) 7310, Disposition of Surplus Property (revised)
- r) 7450, Property Inventory (revised)
- s) 8500, Food Services (revised)
- t) 8600.04, Bus Driver Certification (revised)
- u) 8615, Diesel Engine Idling (revised)
- v) 8640, Transportation for Field and Other District-Sponsored Trips (revised)
- w) 8650, Transportation by School Van(revised)
- x) 9270, Equivalent Education Outside the Schools (Home Schooling) (revised)

8. Recommendation to enter into a purchased service agreement with Summa Center for Corporate Health to employ a physician to administer new bus/vehicle driver physicals for the 2016-2017 school year that occur on June 1, 2016 and after, in accordance with ORC 4511.01 and OAC 3301-83-07

## **VIII. Items of the Treasurer**

### **A. ACTION CONSENT ITEMS**

1. Recommendation to adopt a resolution to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the Medina County Auditor
2. Recommendation to approve Michael Collura's appointment to the Library Board of Trustees to fill the term of John Harpin. The unexpired term will end on December 31, 2020.
3. Recommendation to accept the February financial reports as presented and subject to audit
  - a) Financial Report by Fund
  - b) Revenue Account
  - c) Appropriations Report

## **IX. Legislative Update**

## **X. Floor Items**

## **XI. Board Member Items**

## **XII. Executive Session**

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. Appointment
  2. Employment ✓
  3. Dismissal
  4. Discipline
  5. Promotion
  6. Demotion
  7. Compensation
  8. Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment
- E. Matters required to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

**NOW, THEREFORE BE IT RESOLVED**, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on **A2, B and C** as listed above.

### **XIII. Adjournment**

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

**EMPLOYMENTS**  
**March 7, 2016**

**Substitute Teachers**

Jessica L. Acord	Jessica M. Hirz, eff. 2/26/2016	Jill M. Sestak
Paige N. Blankenship, eff. 2/24/2016	Andrew C. Long, eff. 3/3/2016	Kelsey M. Stitt, eff. 2/24/2016
Corena Boccaccio	Matthew T. Mountjoy	Kathryn M. Witmer
Mary Ann Clippinger	E. Evelyn Prichard, eff. 3/4/2016	Andrew B. Wolfe
Brett A. Hewitt, eff. 2/26/2016	Nancy L. Romans, eff. 3/4/2016	

**Supplemental Contracts**

Benjamin Klafczynski	Volunteer Baseball Coach
Mary Beth Baxley	Co-Director, WHS Spring Comedy
Eric Heffinger	Co-Director, WHS Spring Comedy
Justin Todd	Head Football Coach
Jeff Kisor	WHS Boys' Lacrosse Volunteer Coach, effective 2/22/2016
Thomas Hargis	WHS Boys' Lacrosse Volunteer Coach, effective 2/22/2016
Alex Suboticki	WHS Boys' Lacrosse Volunteer Coach, effective 2/22/2016
Dennis J. Segal	WMS Boys' Lacrosse Volunteer Coach, effective 2/22/2016
Todd Grice	WMS Boys' Lacrosse Volunteer Coach, effective 2/22/2016
Michael Swires	WMS Boys' Lacrosse Volunteer Coach, effective 2/22/2016
Michael Callow	WHS Girls' Lacrosse Volunteer Coach, effective 2/22/2016
Steve Brady	WHS Girls' Lacrosse Volunteer Coach, effective 2/22/2016
Andrew Davis	WMS Girls' Lacrosse Volunteer Coach
Michelle Minick	Asst. WMS Girls' Track Coach

**Volunteers**

Darlene Berry, eff. 2/22/2016	Tracy L. Johnson
Mary Kay Hallas, eff. 2/16/2016	Jason Marshal
Jeffrey Hemlick	Walter Mathews
Victoria Hemlick	Amanda Saunders

**OHSAA-Sponsored Athletic Event Workers & Rates of Compensation**

***Division I Girls' Basketball Sectional Tournament (Brecksville vs. Wadsworth) - Feb. 18, 2016 at WHS***

Brad Musgrave	Tournament Site Manager	\$75.00
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***Division I Wrestling Sectional Tournament - Feb. 20, 2016 at WHS***

Sam Brandenburg	Tournament Manager	\$335.86
Brad Musgrave	Asst. Manager	\$50.00
Lynn Houghtaling	Asst. Manager	\$75.00
Mike Kyner	Announcer	\$75.00
Dominic Cart	Table Worker	\$75.00
Libby O'Hara	Table Worker	\$75.00
Stephanie Hrubik	Table Worker	\$75.00
Mary Ruse	Table Worker	\$75.00
Val Dannemiller	Ticket Taker	\$100.00
Bonnie Montoni	Ticket Taker	\$100.00
Pam Hammel	Ticket Taker	\$100.00

**WADSWORTH CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Stated Meeting  
March 7, 2016  
Agenda Detail Sheet**

**VI. Administrative Discussion Items, Presentations, and Updates**

**B. Delayed Start Time Committee Recommendation to the Board of Education**

March 7, 2016

Wadsworth City School District Board of Education  
524 Broad Street  
Wadsworth, OH 44281

Dear Board of Education Members:

We write this letter to you to provide our formal recommendation on how to proceed with the delayed start time concept. Before we detail our recommendation, we believe it is important to restate the reason we began to research the concept and the parameters our committee was given to work within as we explored the delayed start concept. We explored the concept because of our belief in the research that supports education and awareness of adolescent sleep patterns. The parameters we were required to follow included not adding additional expenses to our district and adhering to contractual provisions with our unions.

During our exploration of the concept, which began in April of 2015, we reviewed extensive research; listened to an expert; spoke with districts who had implemented a later start time to learn about the pros and cons of such a move; examined the logistics of how a delayed start would look in Wadsworth; and allowed for public input via meetings and a survey. You can find our meeting minutes and research by clicking [here](#).

As a result of our work, we recommend the following to you:

- The Wadsworth City School District not alter the start/end times of the school day for students in grades pre-K-12.
- The Wadsworth City School District should continue to integrate sleep awareness into the curriculum for students, where the content standards allow, and provide education opportunities on the topic of sleep awareness to parent/guardian(s) and staff. The continuation of the Delayed Start Time Committee or a similar committee for the purpose of parent/guardian and staff education would be a good idea.
- If parameters change in the future, possible implementation of the concept should be revisited.

Our main concern as a committee, which was supported in the feedback received at our public meetings and in the survey, was the impact the implementation of this concept would have on our elementary students. As you are aware, our committee was originally called the Middle/High Schools' Delayed Start Time Committee. Due to our narrow parameters, implementing the concept at the middle and high schools alone was determined to not be possible, thus involving the elementary schools. Our committee reached the conclusion that altering the elementary school day, in particular, ending it thirty (30) minutes later, was not in the best interest of our elementary students.

A secondary concern of our committee was our inability to move the start of the school day more than thirty (30) minutes due to contractual provisions. This concern was also noted in the feed-back we received at our public meetings and in the survey. The American Academy of Pediatrics has recommended that schools start no earlier than 8:30 a.m.; the middle and high schools' start time under the proposal we were considering would have been 8:00 a.m.

We would like to thank you for the opportunity to go through this process. We would also like to thank the Wadsworth community for the input they provided us. All of the community comments were taken into consideration as we decided upon our final recommendation to you. We believe that this process has resulted in a decision that is in the overall best interest of our students, and, as a result, our community as well.

Sincerely,

The Delayed Start Time Committee

## **VII. Administrative Items**

### **A. PERSONNEL CONSENT ITEMS**

- 2a. Roger Wright:** Mr. Wright is being recommended to fill the Director of the Four Cities Compact position beginning with the 2016-2017 school year. This position is left open by the resignation of Mr. Steve Farnsworth.
- 2b. Justin Todd:** Mr. Todd is being recommended to fill the physical education teacher opening left open by the movement of Mrs. Nikki Farson to a new guidance counselor position in our district, beginning with the 2016-2017 school year. Mr. Todd will work at Wadsworth High School.
- 2c. Peggy Tanner:** Ms. Tanner is being recommended to fill the Bear Cub Academy position at Isham Elementary School left open when Ms. Roser took another position within the district.
- 2d. Tammara Fisher:** Ms. Fisher is being recommended to fill the Special Education Aide position at Isham Elementary School left open with the resignation of Ms. Sklarek.
- 2e. Tamara Baker:** Ms. Baker is being recommended to fill the WHS Cafeteria Helper position left open when Ms. Tanner took another Cafeteria Helper position within the district with additional hours.
- 4. Reduction in Staff:** The partial reduction in staff of Mrs. Mei-Lin Wang being recommended for approval is effective August 15, 2016 and reflects the decision to phase out our Chinese language program. Students who are currently part of the Chinese language program will be able to continue the language through the highest level we offer (Chinese IV), but we will not start new students in the Chinese program moving forward. Teacher schedules for the 2016-2017 school year are still being finalized, but we currently anticipate two (2) periods of Chinese at the high school (Chinese II and Chinese III/IV).

### **B. ACTION CONSENT ITEMS**

- 1. Time Warner Cable Producing Program License Agreement:** The Time Warner Cable Producing Program License Agreement, originally approved on February 8, 2016, has

been amended to now allow Time Warner Cable to rebroadcast our girls' February 13 basketball game against Solon for up to one calendar year.

2. **LEAP Contract:** The Leap Program Day Treatment-Purchase Service Agreement with KRG Education Services, Inc. being recommended for approval is necessary for the placement of one (1) of our students this school year.
4. **Winter Guard Overnight Trip:** The February 20, 2016 overnight trip being recommended for approval is in accordance with Board of Education Policy 2340, Field and Other District-Sponsored Trips. The policy states, in part, "*The Board shall approve those field trips and other District-sponsored trips which are planned to keep students out of the District overnight or longer or out of the State, except that prior Board approval is not required for overnight trips related to athletic contests and other extracurricular competitions that arise at a time when no Board meetings are scheduled prior to the date of the trip.*"

While this trip was previously scheduled, in past years, the trip did not require an overnight stay due to a later performance time. This year, the winter guard was scheduled for an early morning performance time, thus requiring an overnight stay on February 19, 2016. Official Board approval of this trip is required retroactively.

5. **Middle/High School Teacher Collaboration Time:** The reduction in instructional time of eighteen (18) hours for the middle/high schools for the 2016-2017 school year being recommended will allow for teacher collaboration time.

A big component of the middle school philosophy is "team time" where teachers are able to collaborate together during the day. An example of how this time is used is a team of teachers (e.g., English language arts, math, science, social studies, and the intervention specialist; all of these teachers work with the same students) meet to discuss individual student needs, cross-curricular lesson planning, etc. Our middle school used to have "team time," and it was eliminated during our most recent round of budget cuts. Our high school has never (at least to my knowledge) had "team time."

Currently, our elementary schools and CIS have time each morning, 8:10-8:55 a.m., where teachers are free. The WEA *Collective Bargaining Agreement* specifies that members "shall not be expected to attend more than one (1) meeting per week during the workday. Except for emergencies, these meetings shall be scheduled at least two (2) days in advance. Meetings related to students (IEP, 504, and RtI) and the monthly faculty meetings are excluded." While K-6 principals have to follow this contractual language, there is opportunity for teachers at the K-6 level to have "team time."

This year our district-level Academic Council has been discussing the services we provide to students who struggle academically but are not identified with a learning disability. Our 7-12 teachers feel that the lack of collaboration time hinders their ability to enhance the level of service they provide students who struggle academically. The problem with creating "team time" is the cost associated with it. As part of the process, the Academic Council researched the type of services that districts similar to us (similar as determined by the Ohio Department of Education) provide. The council found that some districts



have implemented collaboration time by delaying the start of the student day (each district varied, some did this once a week, others once a month).

The following plan is being recommended for implementation beginning next school year:

- We delay the start of the school day for students in grades 7-12 one (1) time per month.
- The delay would occur on the first Wednesday of each month; if school is not scheduled on the first Wednesday of the month, the delay would occur on the second Wednesday of the month.
- The 7-12 bus run would operate on its normal schedule. Parent/Guardian(s) could drop off their student(s) at school at the normal start time. Students who arrive at the normal start time will be supervised (by aides and support staff we already have). In some cases, students may be given the opportunity to get additional assistance from teachers.
- Students who have the ability to arrive two (2) hours later than the usual start time will be permitted to do so.
- The school day will end at the normal time.

This plan will allow our principals and teachers to create meaningful collaboration time once a month at no cost to the district. This change will not inconvenience parent/guardian(s) because students can arrive at the normal start time, and they will be supervised. With the change a few years ago from school days to hours, we are well over the state minimum required hours (O.R.C. requires 1,001 hours in a school year at the 7-12 level; our students in grades 7-12 attend school for 1,155 hours each year).

6. **Revised Board of Education Policy 2416:** The recommended second reading and adoption of the revision to Board of Education Policy 2416, Student Privacy and Parental Access to Information, aligns our policy with our current practice relating to guidance lessons.
7. **First Reading of Revised Board of Education Policies:** With the exception of the transportation policies (8600.04, 8615, 8640 and 8650), the recommended first reading of the Board of Education policies is necessary to align our policies with current law and/or best practices.

The transportation policy revisions being recommended for approval are necessary to align our policies with our current practice. These policies were revised as part of our transportation policy analysis outlined in our Strategic Plan 2016-2020.